Broad College
Secondary
Admission
Information
Session
Agenda

• Admission Process Timeline
• What Does “Competitive Admission” Mean?
• Academic Factors
• Experiential Profile
• Statement of Extenuating Circumstances
• Transfer Credit
• Considerations When Reapplying
• Myths and Urban Legends
• Schedule Planning for Spring 2024
Admission Process Timeline

• **Application Opens**: September 17, 2023

• **Deadline to Begin a New Application**: October 19, 2023

• **Experiential Profile Deadline**: 11:59pm, October 19, 2023 (there is no “submit” button; applicants can edit their responses until the deadline)

• **Dual-Enrolled Course Documentation Deadline**: December 20, 2023, at 8:00pm (unofficial documentation submitted via email to admissions@broad.msu.edu)

• **Admission Decisions**: Notifications sent via Office of the Registrar’s Confidential Message after 5:00pm (ET) originally January 3, 2024

*Students will be admitted directly into the major of their choice.*
What Does “Competitive Admission” Mean?

- Admission to Broad is competitive, and seats are limited
- Competitiveness of admission is determined by the pool of applicants and varies each semester.
- Factors impacting competitiveness that are OUTSIDE of your control:
  - Size of overall applicant pool
  - Academic competitiveness of overall applicant pool
  - Number of available seats (determined at the end of each admission period just prior to admission decisions)
  - Final minimum score required for admission this semester
- Factors impacting competitiveness that are WITHIN your control:
  - Your academic performance/grades
  - Your use of available resources to learn about and prepare for the non-academic parts of the application
What Does “Competitive Admission” Mean?

• Maximum point totals for each admission factor:
  • Cumulative GPA: 59
  • College Precore GPA: 59
  • Experiential Profile: 60
  TOTAL: 178

• Spring 2023 minimum score required for admission: 165
  • This is NOT a guaranteed admissible score for future semesters.
Academic Factors

- Completion of 28 credits (minimum)
- Completion of CSE 102
- Cumulative GPA (only MSU grades are used)
- College Precore GPA
  - STT 200/201/315
  - Tier 1 Writing Course (WRA 101)
  - EC 201 and/or EC 202
  *CSE 102 is NOT calculated into the College Precore GPA*
- Cumulative GPA and College Precore GPA equally weighted
  - 59 points maximum for each
- Apply DURING the semester in which you will complete the academic requirements
Academic Factors

• Approved substitutions for required courses
  o **CSE 102**: EGR 102, CSE 220, CSE 231, CMSE 201
  o **WRA 101-195H**: LB 133, MC 111, MC 112, RCAH 111
  o **STT 200/201/315**: STT 180, STT 231, STT 351, STT 421, STT 441, PSY 295
  o **EC 201/202**: EC 251H, EC 301 / EC 252H, EC 302

• Transfer College Precore Courses
  o All precore completed in transfer = transfer grades used
  o One precore completed at MSU = transfer grades will be reviewed
  o Two or more precore completed at MSU = only MSU grades used
Academic Factors

• I took both EC 201 & 202; which EC grade will be used?
  o If both EC courses are completed, both courses/grades will be factored into the College Precore GPA per the formula for Transfer College Precore Courses (previous slide).

• I took both STT 200 & 315; which grade will be used?
  o The first chronological grade earned in a precore course will be used (substitute course grades completed later cannot be used).
    • Example: Spring 2020 grade in STT 315 cannot replace Fall 2019 Grade in STT 200

• One or more of my grades is S/NS or CR-NC. How will that be considered?
  o All original numeric grades will be calculated into the cumulative and College Precore GPAs for admission purposes, unless the S/NS is from Spring 2020, or the C/NC is from Spring 2023.
  o If you repeated a course that was designated as S/NS or CR-NC, the new (repeat) numeric grade will be used in GPA calculations.
# AP Exam Scores/Credit

## College Board Advanced Placement Program Equivalencies

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## IB Scores/Credit

### International Baccalaureate Program Equivalencies

*Note: MSU recognizes subjects taken at the higher level (HL). This table reflects HL subject equivalencies.*

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<th>Score</th>
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<td>English A - Literature</td>
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<td>Mathematics (IB187 – IB192)</td>
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## CLEP Scores/Credit

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<td>Principles of Macroeconomics</td>
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### Academic Factor Points

#### Spring 2023/Summer 2023/Fall 2023

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<th>3.1 - 3.19</th>
<th>3.0 - 3.09</th>
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Application Main Page

Undergraduate Admissions Application

Instructions:
Students should register for a ‘Case Study Testing’ session as seats fill up quickly. If no dates are available for Case Study testing, be sure to log back in and check often for when they become available.

Important note:
All applications for admission are automatically submitted at the end of the admissions application period (Tuesday, November 1st, 2022 @ 11:59 PM) to allow students ample time to edit and revise their application.

Case Study Testing
- Register

Experiential Profile
- Questions
- 0 / 5 Answered
- Edit

Experiential Profile History
- Employment & Activities
- 0 Listed Activities
- 0 Listed Employers
- Edit

Initial Questionnaire
- Status
- Complete
- Edit

Statement of Exminating Circumstances (optional)
- No optional statement of extenuating circumstances has been provided.
- Edit
Experiential Profile Overview

• 60 points maximum

• Profile Sections
  o Employment & Activities
  o Essay Questions

• Scoring Categories *(equally weighted)*
  o Motivation & Enthusiasm (passion for area of study)
  o Engagement & Commitment (active engagement in past & present experiences)
  o Resilience (demonstration of the ability to overcome a struggle and persist)
  o Positive Self-Concept (confidence, self-esteem, independence)
  o Written Communication Skills (use of English language conventions – mechanics, grammar)

• Deadline: October 19, 11:59pm (Eastern Time)
  o No “submit” button – we upload your saved content
Employment & Activities
Employment & Activities

• Post-high school experiences, if possible, but significant high school experiences acceptable (limit to junior & senior years)
• Examples of “employment”: internship, part-time/summer job, significant volunteer experience
• Examples of “activity”: student organizations, study abroad programs (that you have already completed), community service, student government, leadership positions on athletic teams
• Must include at least one employment OR one activity for profile to be accepted
• Dates:
  o Current involvement should be listed as through the end of this semester (December 2023) or leave the end date blank
  o Employment that was exactly the same for multiple summers should include the entire date range (June 2021 – August 2022), with the word “Summers” at the top of the skills section
Employment & Activities

- Responsibilities & Skills section
  - Bullet point format
  - Like resume content – how many bullet points?
    - As many as you need, but 3-5 is average
  - Use WHO Method to develop bullet points

EXPERIENCE
General Motors, Detroit, MI  Location  Jun 2016 - Aug 2016
Supply Chain Intern  Position/Title

- Created a commodity strategy by proactively solving potential problems and increased efficiency of the purchasing plan from suppliers by 10%
- Managed a regional $100,000 budget for North America to track materials for purchase and fulfilled requirements within specific time periods
- Strategically cultivated relationships with three key suppliers to ensure a collaborative relationship and maximize the interactions

Coordinating your undergraduate experience
Evidence-Based Bullets

- The W.H.O method provides evidence to the reader (employer) as it outlines: What you did, How you did it, and the Outcome or result of your action(s)

**Tips:**

- Utilize a variety of action verbs – do not repeat!
- Quantify at any opportunity (percentages, dollar figures and/or hard numbers)
The W.H.O. Method in Action

Think of a specific skill you want to convey on your resume, then choose an action verb that correlates with that skill.

**Skill:** Initiative  
**Action Verb:** Created

List your experiences (think classes, volunteer, work, student clubs, internships, etc.), then choose one.

\[ W = \text{WHAT} \text{ did you do? What were your responsibilities?} \]

Created a commodity strategy

\[ H = \text{HOW} \text{ did you do the work (skills, strategies, methods, tools, techniques, attitudes, etc.)?} \]

Proactively solved potential problems

\[ O = \text{OUTCOMES} \text{ associated with your work. Who did you help (impact, contribution, intention, scope, etc.)?} \]

Increased efficiency of the purchasing plan from suppliers by 10%

**Create your Bullet**
Created a commodity strategy by proactively solving potential problems and increased efficiency of the purchasing plan from suppliers by 10%
Use action verbs to describe your skills and experience in your resume, cover letter, portfolio, interview, and other interactions. Refer to the sample resume for examples on how to use an action verb on a resume. These skills are common in job postings.

### ANALYSIS

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### COMMUNICATION

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### CREATIVITY

- Brainstormed
- Constructed
- Designed
- Engineered
- Envisioned
- Fabricated
- Illustration
- Production
- Shaped
- Visualized
Essay Questions

Education Level Achievement & Intended Major will not influence admission decision
Essay Questions

• Why did you decide to pursue admission to the Broad College? What influenced this decision?

• What do you see as a significant challenge you have faced? How did you overcome this challenge? Where did you go for support?
  - NOTE: there is no restriction on the “type” of challenge

• Please discuss the one activity you have undertaken in your senior year of high school through your time at MSU that best demonstrates why you would be an asset to the Broad College.

250 word limit for each response
Essay Questions - Tips

• Don’t repeat the question verbatim – you only have 250 words!
• Don’t use unnecessarily large words that you would not normally use. The “synonym” function is not always your friend.
• Answer authentically! If you were asked the question in an in-person admission interview, is that what you would say? What do you want the reader to know about you (as related to the specific question)?
• Practice business writing (not creative/fiction writing) – clear, concise, complete
• Do your own work – the reader can tell if you are using someone else’s words.
• This is your opportunity to tell us about yourself.
• Answer all parts of the question/prompt
• Quality counts – grammar, spelling, mechanics; college-level writing is expected.
• Proofread, proofread, proofread

Take this portion of the application process seriously – strong grades are not the only factor in the admission decision.
General Application System Tips

• Do not wait until the last minute to add content! There are no extensions.

• If you leave the application open on your device, you may time out and new content will not be saved (there are messages that pop up) – always double-check by logging back in and viewing your content.
Resources After This Session

- Palmer Center’s Broad Student Career Guide (broad.msu.edu/career-management/undergraduate/)
- Writing Center (writing.msu.edu/)
- This presentation will be online at broad.msu.edu/undergraduate/admissions/secondary/

Reminder: Advisors do not review individual student profiles.
Statement of Extenuating Circumstances

• The statement of extenuating circumstance is an opportunity for a student to share **a circumstance beyond his/her control which impacted academic performance**. Official supportive documentation of the extenuating circumstance must be submitted to admissions@broad.msu.edu.

• Examples of reasons to include a statement:
  o Medical illness
  o Family emergency

• This is not a “personal statement” like some college/program applications.
Statement of Extenuating Circumstances

• Should I submit a Statement of Extenuating Circumstances about the pandemic and/or the incident that occurred last February?
  • While these events have impacted many, or even all, students, we recognize that students have been impacted differently. Any applicant is welcome to submit a statement through the application system; while the presence of a statement is not itself a guarantee of admission, the statement will allow the Admission Committee to consider a student’s individual situation when reviewing their overall application profile. All statements must be substantiated with accompanying documentation.

• What if an extenuating circumstance occurred after the application closed?
  • For full consideration, students can submit a statement via email to admissions@broad.msu.edu by the last day of the current semester. Substantiating documentation must accompany the statement.
Transfer Credit

- Repeating MSU courses through transfer credit
  - Must earn 2.0/C grade or higher to receive transfer credit
  - Once transcript is applied to your academic record, the original course grade will be removed from your GPA (and precore GPA, if it is a precore course)
  - Grade from the other institution is not used in GPA calculations

- Credit from prior semester courses must be reflected on your academic record as “accepted credit” by December 19. Unofficial documentation cannot be accepted.

- Declare current dual enrollment in the application system
  - Institution name, course code, credit number, semester end date
  - ONLY NON-MSU COURSES YOU ARE TAKING IN FALL 2023
Transfer Credit

- Documentation of course completion with a transferrable grade must be submitted via email (admissions@broad.msu.edu) by 8:00pm, December 20.
  - Acceptable: Screenshot of final semester grade (like MSU’s SIS) or electronic unofficial transcript
  - Unacceptable: letters from instructors/school officials, semester progress grades, D2L-style gradebook screenshots

- Courses that end and/or grades that are not made available until after the December 20 deadline will not be considered in this semester’s admission decision process. Students who choose to complete courses that do not meet this deadline must apply in the next available application period.

- Official transcripts (showing final grades) must be sent to the Office of Admissions (NOT the Broad College).
Reapplying?

• Improve your GPA
  o Maximize repeat courses, if applicable
  o Take a reasonable course load this semester to ensure maximum GPA improvement through high grades
  o Use academic support services (tutoring, workshops, help rooms, study sessions, office hours)

• Strengthen your Experiential Profile
  o Use the resources outlined in this presentation
  o Proofread, proofread, proofread

• Remember that this is a different admission cycle, so non-academic factor ratings, average GPAs and admission point cut-offs will be different

• **Do not expect the same score on the Experiential Profile.** The Broad College continues to refine the scoring process, and submissions are read competitively across the applicant pool. A small score difference, even for the same submission, is not unexpected.

• You must submit a new Experiential Profile THIS SEMESTER – responses from previous semesters are not saved, and scores from previous semesters will not be used.
Myths and Urban Legends

• You get extra points for attending an infosession, advising appointment, etc.
  • While we track attendance at such events, it is for planning purposes, and to document your attendance so we are aware of your level of exposure to the admission process. No points are associated – but it is in your best interest to be as informed as possible.

• You can’t apply if you have more than 56 credits/have already applied once, twice, etc.
  • The Broad College does not limit access to the application based on credit total (once you meet the minimum application requirements), current major, or number of previous applications.

• It’s easier to get admitted in _____ semester.
  • Both fall and spring semester applicant pools are very large and very competitive.

• Only ___% of applicants are admitted.
  • The admit percentage varies each semester, dependent on the size of the applicant pool and the number of available seats. Previous semester admit percentages ranged from 43% to 62%.

Seek advice from Broad advising staff regarding the admissions process. Changes to the criteria, requirements, scoring, and procedures occur periodically, and older students may not be aware of such updates, and so may be unknowingly giving you incorrect advice.
Schedule Planning for Spring 2024

• What do I enroll in now (before the admission decision)?
  • Enroll in courses you will take if you are not admitted to Broad
  • Suggestions: EC 201 or 202 (if both are not completed), Integrative Studies (IAH, ISS, ISB, ISP, Lab), courses that will apply to business-focused majors outside Broad
  • To explore majors outside Broad, meet with a University Advisor or advisors in specific majors (advising.msu.edu/advising-by-college)

• What do I enroll in if I’m admitted?
  • Required: BUS 100
  • Suggestions: ACC 201 or 202, ITM 209, MKT 250, EC 201 or 202 (if both are not completed), Integrative Studies (IAH, ISS, ISP, ISB, Lab)

• When can I enroll in Broad-restricted courses?
  • As soon as you get the admission decision message (January 3 after 5pm)
  • Open add period for full semester classes ends January 12
Questions?

Read the FAQ sections
broad.msu.edu/undergraduate/admissions/secondary/

Meet with a Broad advisor
broad.msu.edu/undergraduate/advising/